# Request for Information

**Freedom of Information Scotland Act 2002**



1. ***Enter your details here***

|  |  |  |  |
| --- | --- | --- | --- |
| Surname |  | Forename |  |
| Name of Company or Organisation if appropriate: |  |
| Address: |  |
| Town: |  | Post Code: |  |
| Tel (Home):  |  | Tel (Business): |  |
| Fax No: |  | Email address: |  |

1. ***Please indicate the method by which you would prefer to access the information***

*(Note: whilst we will endeavor to provide the information in the preferred way, this may not always be possible)*

|  |  |
| --- | --- |
| Email a hot link to appropriate web address |  |
| Email the document: |  |
| Send photocopies of the document by post:  |  |
| Inspect the original document: |  |

***3. Please give details of your request in the space provided***

(Note: this form cannot be used to obtain personal information about yourself or information relating

 to a third party. Requests on these subjects are dealt with separately.

|  |
| --- |
| ***Please be as specific as possible.*** |

***Please sign here …………………………………… Date ……………………***

***You should return the completed form to:***

Freedom of Information, Moredun Research Institute, Pentlands Science Park, Bush Loan, Penicuik, EH26 0PZ

Tel: 0131 445 5111 Fax: 0131 445 6111 Email: foi@moredun.ac.uk