

JOB DESCRIPTION



Job title:

Study Director

Pay Band

Band 6

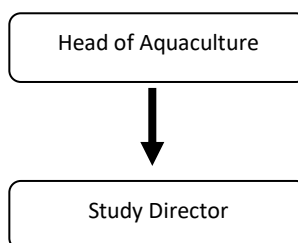
Department

Aquaculture

Reporting to:

Head of Aquaculture

Reporting Structure



Staff Reporting to postholder:

None

Main purpose of job:

Study Director/Investigator for studies appropriate to experience level with full responsibility for sponsor liaison. Although asked to play a supporting role in other studies on occasion, the primary requirement is to assume a central, pivotal role to plan, organise and conduct aquaculture studies in a professional manner.

Comply with Good Laboratory Practice (GLP) and Veterinary Good Clinical Practice (GCPv) regulations, Moredun Scientific Standard Operating Procedures (SOPs) and Study Protocols.

Main duties of postholder:

Planning, organisation and conduct of non-regulatory aquaculture studies, and regulatory studies to GLP and GCPv requirements, as required
Sponsor and Quality Assurance (QA) communication and liaison.

Maintain an awareness and knowledge of the aquaculture industry and relevant regulatory study guidelines.

Animal observations and examination.

Laboratory sample processing and analysis.

Maintenance of equipment and facilities to GLP standards.

Production of clear and concise study protocols and reports.

Data collation, data checking and interpretation.

Actively participate in internal and external audits (clients and regulatory authorities).

Provide training to other personnel when required.

Encourage and show flexibility in workplace.

Production and review of SOPs.

Ensure effective handling of Deviations, Corrective and Preventative Actions (CAPAs) and Change Controls according to Company SOPs.

PERSON SPECIFICATION

	Essential	Desirable
Attainments:	Biological degree	
	Contract Research or Project Management	
	Biological expertise in fish health	
	Working with fish in a research setting including handling of fish	
	Working in a biological laboratory environment	
	Good understanding of research quality management systems (eg VICH-GCP, GLP)	
	Knowledge of the aquaculture industry	

Skills:

Good understanding of infectious diseases and challenge models	
	Home Office Individual Licence training and experience
	Knowledge of regulatory guidelines for safety and efficacy studies for veterinary medicinal products.
<p>Communication - excellent interpersonal and verbal communication skills.</p> <p>Ability to provide clear written communication skills and provide succinct reports and correspondence to all internal and external contacts.</p>	
<p>Managing relationships – ability to deal with a wide range of people with tact and diplomacy.</p> <p>Able to build and maintain effective working relationships with a range of people.</p>	
<p>Team working - ability to work pro-actively and flexibly, individually and effectively as part of a team.</p> <p>Ability to coach and mentor staff.</p>	
<p>Problem Solving- ability to analyse information and use initiative to problem solve.</p> <p>Ability to use initiative.</p>	
<p>Resilience - strong ability to work with ambiguity and constantly changing set of circumstances and issues.</p>	
<p>Planning and organisation - able to prioritise and plan own work.</p>	
<p>Confidentiality – awareness of the importance of confidentiality.</p>	
<p>Attention to Detail – ability to analyse information with particular attention to detail.</p>	

	Flexibility – ability to adapt and work effectively with a variety of situations, individuals or groups.	
Other skills (please specify)	Customer Service – Awareness of customer focus and ability to deliver excellent service.	
Other requirements (please specify)	Driving licence Willing and able to travel within Scotland on a regular basis	