



**For the Appointment of
Group Finance Director**



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About Us

Moredun is committed to promoting livestock health and welfare through research and education and is recognised worldwide for its contribution to find solutions to combat infectious diseases of livestock.

Formed by farmers for farmers in 1920, Moredun has strong connections with the livestock agricultural community and is very active in Knowledge Exchange to ensure that the research arising from the Moredun Research Institute is useful to the livestock industry.

Today, employees of The Moredun Group provide a wide range of services including reception, HR, finance, engineering, stores, and general maintenance in addition to science research. All employees are based on the Pentlands Science Park and Firth Mains Farm. Moredun continues to work closely with the farming community, providing support through the development of vaccines, diagnostic tests and management strategies to help reduce the burden of disease.

The Moredun Group comprises The Moredun Foundation, the Moredun Research Institute, Moredun Scientific Limited, Pentlands Science Park Ltd., the Equine Grass Sickness Fund (a division of the Foundation), Wormvax Australia Pty Ltd and several smaller/dormant companies.

Our Objectives

To undertake, promote and assist in promoting and undertaking experimental and other scientific research concerning the diseases of farm livestock, wild and domestic animals, fish and birds and other scientific research in areas which affect animal welfare, human health, the environment or otherwise is of public concern and to disseminate the results of such research and generally to promote agricultural, arboricultural and horticultural research and the dissemination of the results of such research; and contribute to the relief of poverty in the poorer populations of the world.

Our Vision

To become the leading charity in the UK for the promotion of livestock health and welfare through research and education



The Moredun Foundation

Promoting livestock health and welfare through research and education

The Moredun Foundation is a registered charity that supports animal health and welfare through research and education and is the governing body of the Moredun Group.

The Moredun Foundation is dedicated to improving the understanding, treatment and prevention of infectious diseases by developing a variety of outreach programmes for farmers, vets and the general public; and supporting a broad and varied range of research initiatives within the Moredun Research Institute.

Moredun has always maintained a close working relationship with the farming community. We continue to be very active in this area of knowledge exchange to ensure that our research remains rooted in the practical needs of livestock farming today.

It is also the owner and landlord of Pentlands Science Park which extends to 22 acres and provides purpose built offices, laboratories and animal accommodation which is home to around 20 tenant companies working in a wide range of commercial and research fields.

The Moredun Research Institute

To lead in livestock health solutions for environmentally sustainable global food security

Moredun Research Institute is world renowned for research into animal health and welfare and providing solutions to prevent and control disease.

Moredun's research has led to the development of many vaccines, diagnostic tests and improved treatment strategies for farm animals across the globe. Moredun has extensive Home Office Licensed laboratory and animal facilities which underpin our research.

Our laboratories are equipped to handle a broad range of livestock pathogens including bacteria, viruses and parasites. Our on-site animal accommodation houses all species of livestock. The animal facility is an integrated complex incorporating purpose-built farm animal accommodation and a post-mortem suite.

An extensive high containment facility provides optimal controlled environmental conditions for large and small animal species and facilitates research on specified pathogens up to Containment Level 3. We also have 150 Hectares of grazing land in paddocks which are used in our research projects. Our facilities are staffed by highly trained and dedicated individuals including experienced veterinarians, who provide expert animal care and maintenance.

The Moredun Research Institute is a member of SEFARI (Scottish Environment, Food and Agriculture Research Institutions), a consortium of six globally renowned research institutions. SEFARI aims to deliver 'Leading Ideas for Better Lives' reflecting that publicly funded research in Scotland must ultimately deliver positive impact for individuals, whether in Scotland or

elsewhere. As a collective, it collaborates to deliver the Scottish Government funded Strategic Research Portfolio 2022-2027 on agriculture, environment, food, land and rural communities.

Moredun Scientific

To be a leading global provider of research and testing services to the animal health, aquaculture and biotechnology industries

Moredun Scientific is a contract research organisation specialising in animal health and aquaculture product development and biosafety testing of biopharmaceuticals.

Established in 1988, Moredun Scientific is the commercial arm of the Moredun Foundation. The profits are transferred to the Foundation, which uses the funds to support further research programmes at the Moredun Research Institute.

Our Animal Health services give clients access to our broad range of infectious disease models, expertise and extensive facilities to progress the development of their livestock vaccine and therapeutic products

We have completed over 500 studies and work with global animal health companies, biotech companies and academic organisations. Our Aquaculture business delivers contract research services to support the development of fish health products for the aquaculture sector. We work with pharmaceutical companies, feed companies and other organisations to conduct efficacy and safety studies in aquaculture species

We deliver regulatory compliant testing of biopharmaceuticals and cell lines to ensure they are free from contamination with adventitious agents. Our team of experts are committed to the on-time delivery of test results to meet regulatory requirements.



Role Overview

The Group Finance Director will report to the Director of Moredun Research Institute / CEO of The Moredun Group.

Five members of staff will report into this role; Five staff (Deputy Group Finance Director, Group Finance Manager, Finance Supervisor, Purchasing & Stores Manager and the Equine Grass Sickness Fund Administrator)

Main Purpose of the Job

To manage the Finance and Purchasing/Stores Departments and be responsible for all financial activities for The Moredun Group, including for the Foundation, Moredun Research Institute, Moredun Scientific Limited, Pentlands Science Park Limited, Wormvax Australia Pty Ltd and other non-trading group companies.

Key Responsibilities

- Prepare consolidated and individual company annual statutory accounts and monthly management accounts to applicable legislative and financial reporting standards for the companies and charities of the Group.
- Provide annual budgets for the companies and charities of the Group.
- Meet internal and external audit requirements, including procurement and appointment of auditors – both internal and external – in conjunction with the Group Audit Committee.
- Servicing the Group Audit Committee.
- Contribute to strategic and business planning through contributions to all Board meetings for the companies and charities of the Group, and with the Senior Management Group.
- Work with the Director of MRI/Group CEO and the MD of Moredun Scientific, and the other members of the Senior Management Group to generate new business opportunities for the Group.
- Work with the Director of MRI/Group CEO, the Chief Operating Officer and the Science Park Manager to manage the estate and related property functions.
- Direct and manage the Finance Team, the Purchasing & Stores Team and the administration of the various funds within the Foundation.
- Participate in knowledge exchange/training of staff relating to financial matters.
- Manage the treasury and investment portfolios to maximise returns and balance and balance risk profiles.
- Hold the office of, and undertake the duties of, Company Secretary within all the group companies to ensure compliance with company law obligations.

- Manage financial and procurement systems to generate efficiencies within the group where possible.
- Oversee Governance of board appraisals, annual declarations of interest and code of conduct declarations.
- Manage the group wide banking relationships and develop links with other financial institutions.



Person Specification

	ESSENTIAL	DESIRABLE
ATTAINMENTS	<p>University degree</p> <p>Chartered Accountant (ICAS/ICAEW or equivalent)</p>	
EXPERIENCE	Technical and practical experience of charity and commercial company financial reporting requirements	General practice experience obtained through the audit of large charities and companies
	Extensive knowledge of finance management, including company and charity regulations.	
	Managing a large group of staff and their activities in a complex organisation.	
	IT skills in the use of Microsoft Office Packages - Excel, Outlook, PowerPoint and Word	Sage 200 (or similar) Forecast 5 budgeting software (or similar)
SKILLS	<p>Communication - excellent interpersonal and communication skills when dealing with a wide range of managers, staff and other audiences.</p> <p>Ability to produce written financial reports.</p> <p>Ability to provide verbal communications to staff, visitors, collaborators or clients.</p> <p>Able to represent the organisation at external events and meetings.</p>	
	<p>Team working - ability to work flexibly and effectively as part of the team.</p> <p>Inspire and motivate staff promoting a spirit of teamwork.</p>	

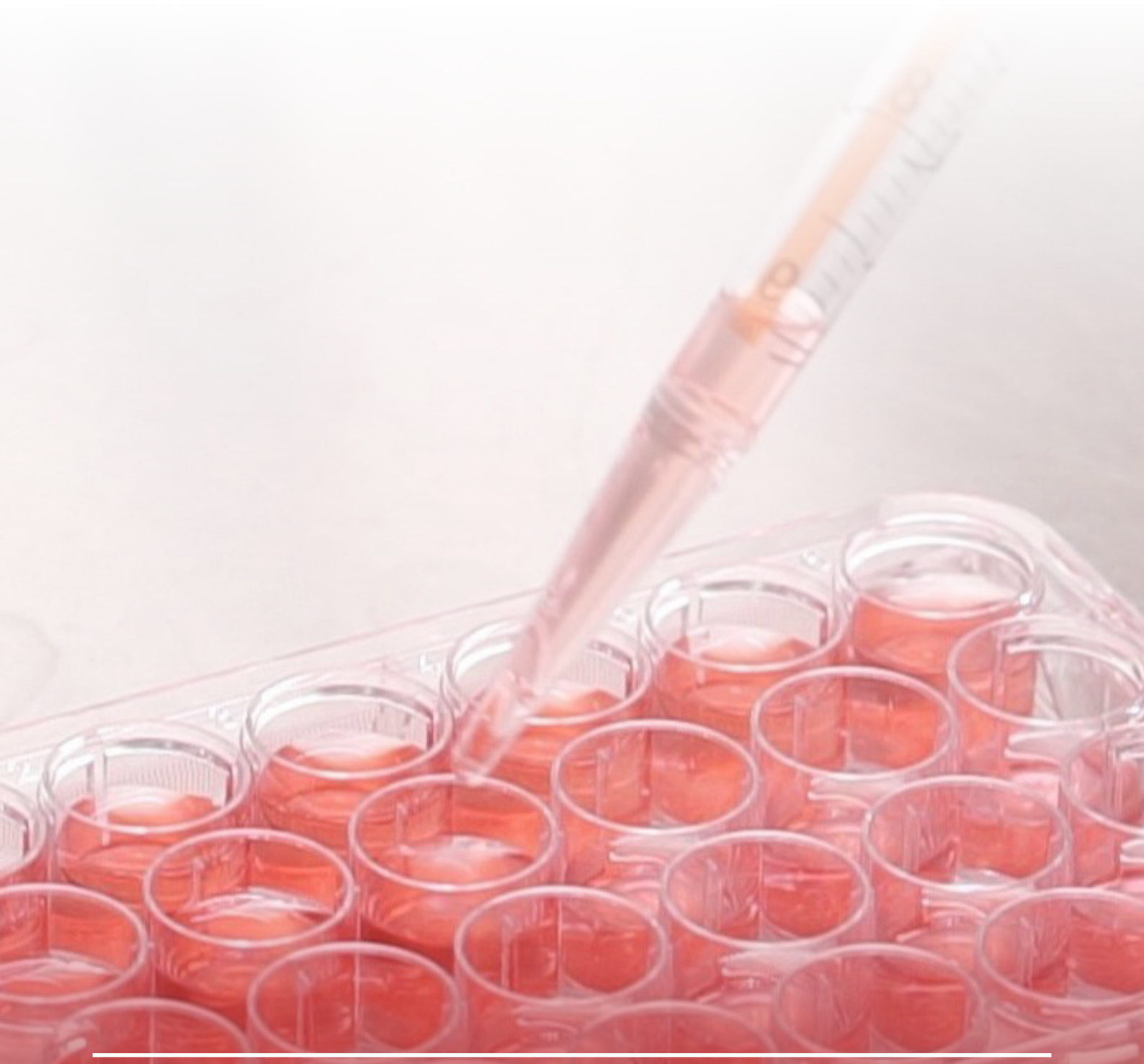
SKILLS (CONTINUED)	<p>Managing relationships – ability to deal with a wide range of people with tact and diplomacy</p> <p>Able to build and maintain effective working relationships with a range of people at different levels.</p> <p>Ability to maintain regular communication with internal and external contacts about a range of topics.</p>	
	<p>Resilience - strong ability to work with ambiguity and constantly changing set of circumstances and issues.</p> <p>Able to manage difficult situations. Remain calm under pressure.</p>	
	<p>Confidentiality – awareness of the importance of confidentiality.</p>	
	<p>Planning and organisation - able to work on own initiative, prioritise, plan activities taking into account deadlines and resources.</p>	
	<p>Decision making – able to take independent action where necessary in line with policies and procedures</p>	
	<p>Flexibility – ability to adapt and work effectively with a variety of situations, individuals or groups.</p> <p>Able to understand and appreciate different and opposing perspectives on an issue and to adapt an approach as the situation changes</p>	
	<p>Financial – ability to analyse and scrutinise financial information to inform operational and strategic planning. Working knowledge of consolidation principles. Strong budgeting skills. Strong practical knowledge of FRS102 and the Charities SORP</p>	
OTHER SKILLS	<p>An understanding of Governance and Compliance best practice</p>	

Person Specification

For further information or a confidential discussion, please contact Ailsa Sutherland on:

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